

# Public Document Pack

## **Argyll and Bute Council** **Comhairle Earra Ghaidheal agus Bhoid**

Customer Services  
Executive Director: Douglas Hendry



Kilmory  
Lochgilphead  
PA31 8RT  
Tel: 01546 604338 Fax: 01546 604349  
e.mail –Lynsey.Innis@argyll-bute.gov.uk

8 August 2013

### **SUPPLEMENTARY PACK**

#### **HELENSBURGH & LOMOND AREA COMMITTEE – 13 AUGUST 2013 AT 10.30AM IN THE MARRIAGE ROOMS, HELENSBURGH**

I enclose herewith item 11 (**STREETSCENE SERVICE REVIEW IMPLEMENTATION**) which was marked copy to follow on the Agenda for the above meeting.

Douglas Hendry  
Executive Director - Customer Services

### **BUSINESS**

#### **11. STREETSCENE SERVICE REVIEW IMPLEMENTATION**

Report by Head of Roads and Amenity Services (to follow) (Pages 1 - 8)

#### **HELENSBURGH & LOMOND AREA COMMITTEE**

Councillor Maurice Corry  
Councillor Vivien Dance  
Councillor George Freeman (Vice-Chair)  
Councillor David Kinniburgh  
Councillor Robert Graham MacIntyre  
Councillor Aileen Morton  
Councillor Ellen Morton  
Councillor Gary Mulvaney  
Councillor James Robb  
Councillor Richard Trail (Chair)

Shirley MacLeod, Area Governance Manager

Contact: Lynsey Innis Telephone: 01546 604338

This page is intentionally left blank

---

**ARGYLL & BUTE COUNCIL****HELENSBURGH AND LOMOND AREA  
COMMITTEE****DEVELOPMENT AND  
INFRASTRUCTURE****13 AUGUST 2013**

---

**TITLE: AMENITY SERVICES BUDGET SAVINGS – PROPOSED MODEL H&L**

---

**1. SUMMARY**

- 1.1 This report proposes a draft service delivery model for 2014/15 which have been developed following Member Workshop previously held. The report proposes a draft area model and also proposes that a stakeholder workshop event be held.

**2. RECOMMENDATIONS**

- 2.1 That the service delivery model detailed below is endorsed; and
- 2.2 That approval is given for consultation to be carried out with key stakeholders on the draft service delivery model proposed in this report.

**3. DETAIL**

- 3.1 The review of Streetscene services in Argyll and Bute carried out in 2011 identified savings of £938k (20% of budget) for implementation between 2011 – 2012 and 2014 – 2015. Significant progress has been made on savings and the service is on target to meet its budgetary requirements. As part of the service review, new ways of working have been identified to deliver a consistent level of service in the most efficient way. The changes to the service include a reduced management structure, revised working patterns, revised works schedules and more efficient plant and equipment. Detailed reports have been presented to Members earlier this year detailing the efficiencies and how these have been achieved.
- 3.2 The title Streetscene had caused confusion in terms of what the service actually deliveries. In order to remove confusion Streetscene has been remained Amenity Services and will be known as this going forward.
- 3.3 As part of the Council budget process in February 2013 savings were agreed for Roads and Amenity Services of 3.9% across the overall budget. Due to long term contractual arrangements in waste disposal and landfill tax greater savings are required from the roads operations and amenity budgets to enable the overall Roads and Amenity Services savings to be achieved. The savings from these budgets amount to approximately 8% of the overall roads and amenity revenue budget.

- 3.4 The Amenity Services saving for 2013/14 of £200K is a half year saving with the full 8.1% saving of £400K being applied in 2014/15. The H&L contribution being £73,544 (full savings detailed in Appendix 1, H&L budget in Appendix 2 and H&L staffing levels in Appendix 3) – this equates to approximately 2 -3 FTEs and 2 vehicles for the H&L area.
- 3.5 Workshops have taken place with Members where officers presented various savings options for member’s consideration. At the workshop sessions Members put forward their preferences to allow the budget reductions to be achieved. The table below details the proposed delivery model which incorporates the preferred service reductions put forward by Members at the workshop sessions.

Table 1 Amenity Savings Model

Model 1 - Summary	Savings
Reduce amenity cuts 24 to 22	3,560
Reduce rose and shrub beds to low maintenance	19,268
Closure of 2 public conveniences	9,942
Reduce LETS team 0.5 FTE per area	22,823
Reduce strim edges from 6 to 1	20,523
Cost of weed killer application in relation to reduction in strim edges	-485
Reduce low maintenance grass areas to 1	507
Permanent planting of annual bed at 2 locations	1,592
<b>Total</b>	<b>77,730</b>
<b>Saving Target</b>	<b>73,544</b>
<b>Over achieved saving</b>	<b>-4,186</b>

- 3.6 Throughout Argyll and Bute areas of private land have historically been maintained by this Council and its predecessor Local Authorities. The information contained in the ‘Service Analysis document, presented to Members at the March 2013 Business Days, identifies areas of private land. These areas have been identified through local knowledge, lease searches and Council records. The listings compiled are a comprehensive sum of the intelligence and information that the Council had at the time of the first draft on land maintained as part of the Amenity Service. The estimated costs of maintaining this land are calculated for information. Member feedback and further research is being incorporated into version 2 of the Service Analysis document which will be published later in the year. It should be noted that should private land be removed in any asset rationalisation the savings will only be realised if a whole member of staff or vehicle can be removed from the service. Discussions are on-going with various landowners but it is not expected to be able to make any short term savings and as such savings from private land have not currently been included as being achievable for 2014/15.

**The Next Steps**

- 3.7 The process and Timetable going forward has been summarised in the table below.

<b>Event/Milestone</b>	<b>Key Date</b>
Report to August Area Committee detailing the proposed service delivery model (s) and proposed consultation process.	Today's Meeting
Consultation – based on Area Committee's preference	Consultation with key stakeholders between the meeting of the Area Committee and early September.
Adjust Model based on consultation outcome and discuss revised model with Area Lead and Depute Lead Member	September
October Area Committee - Model Approval	October 2013
All 4 Area Committee Service Models to October Council for ratification by Council	31 <sup>st</sup> October 2013
Implement changes between December and April 2014	Implement changes between November and April. April being the go live date with full budget reductions taking effect.
Introduce new service delivery model	April 2014

## **Consultation**

- 3.8 It is proposed that a workshop be held for key stakeholders to enable the key changes to the proposed delivery model to be presented and for feedback to be received. Members are asked to confirm the invitees of the workshop.

## **4 CONCLUSION**

- 4.1 This report proposes a draft service delivery model for 2014/15 which has been developed following Member Workshop previously held. The report proposes a draft area model and also proposes that a stakeholder workshop event be held.

## **5 IMPLICATIONS**

- 5.1 Policy This report proposes a revision to the specification and delivery policy for the Amenity Service.
- 5.2 Financial Amenity Services activity is generally funded through revenue
- 5.3 Legal Amenity Services delivers various statutory duties.
- 5.4 HR The service review process has resulted in reduced staffing levels in Amenity Services.
- 5.5 Equalities None
- 5.6 Risk None

5.7 Customer Services None

Appendix 1 – Overall Amenity Services Savings

Appendix 2 – H&L Budget Savings

Appendix 3 – H&L Staffing Levels

**Executive Director of Development & Infrastructure**

August 2013

**For further information contact:** Jim Smith, Head of Roads & Amenity Services, Tel 01546 604324

## Appendix 1 – Summary of Overall Budgets and Savings

Area	Budget prior to savings	Savings to be achieved	Budget savings applied
MAKI	1,198,877	113,074	1,085,803
OLI	653,840	61,668	592,172
B&C	1,240,067	116,959	1,123,108
H&L	779,754	73,544	706,210
HQ	368,500	34,756	333,744
Total	4,241,039	400,000	3,841,039

## Appendix 2 – Summary of H&amp;L Budget

Service	H&L	Cardross Crematorium	Total
Amenity Technical.	188,494	0	188,494
LETs	462	0	462
Cemeteries	35,617	0	35,617
Cardross	0	-2,510	-2,510
Pest Control	-7,206	0	-7,206
Dog Control	-100	0	-100
Public Conveniences	41,403	0	41,403
Street Sweeping	279,767	0	279,767
Parks	243,827	0	243,827
Grand Total	782,264	-2,510	779,754



## Appendix 3 – Summary of H&amp;L Staffing Levels

	Technical	6.00
	LETs	7.00
	Street Sweeping	4.00
	Parks	8.00
	Cemeteries	2.00
	Crematorium staff	4.00
	Seasonal Sweepers	2.00
	Seasonal Beach Cleaner	1.00
Helensburgh and Lomond Total Staff		<b>34.00</b>

This page is intentionally left blank